



Tuesday 16th September 2021

## **RE: Changes with COVID-19 Alert Level 2 and the Mandate**

Dear Parents and Caregivers

As you are aware the Public Health Order is in effect for a variety of professions which includes the education sector today. We acknowledge that it will be affecting a variety of people in different ways and our school is no different. We encourage everyone in our community to be supportive of businesses and people that have been affected by this.

The Public Health Order is also going to affect the way that we run our school moving forward. We ask that you read the following information carefully in order for all of us to work together to follow them.

### **PARENT/VOLUNTEER VACCINATIONS REQUIRED**

Confirmation of vaccinations is now required under the Public Health Order (Vaccinations) 2021 for the following roles in our school. From today onwards 16th November these roles require proof of their first vaccination and full vaccination after the 1st January 2022.

Roles requiring vaccination	Roles that do not require vaccination
<ul style="list-style-type: none"><li>• All school staff/employees.</li><li>• Parent Helpers and volunteers working on site eg: parent help in classes, Lion Readers, Rainbow Readers etc...</li><li>• Parents and volunteers attending EOTC trips and camps.</li><li>• Bus Drivers</li><li>• Contractors</li><li>• Tradespeople</li><li>• Health Nurses</li><li>• RTLB and other MOE service providers</li><li>• Student Volunteers who are over 12 years of age (eg: College students)</li></ul>	<ul style="list-style-type: none"><li>• Parents dropping off and picking up their children.</li><li>• Parents settle children for short periods of time.</li><li>• Parents attending meetings or events on site (eg: Learning Conferences)</li><li>• New Entrant parent visitors who are on site for short visits.</li><li>• People on site after school hours.</li><li>• People that need to quickly come into the school office.</li></ul>

As a result all these people need to sign in at the office and show evidence of their vaccinations BEFORE they can enter our school or go off site with children on trips.

### **TRACKING TABLES - A MUST DO**

- PLEASE DO NOT WALK PAST THESE AND TAKE THEM FOR GRANTED.
- There are 4 tracking tables in action (Front gate, Hall, Room 3 entry and Room 9 gates).
- Parents or family members who need to come onsite need to use hand sanitiser and write their name and contact information down for our school records.
- At these stations, you will also be able to scan our Government COVID-tracking app QR Code for your personal tracking needs. (Download the free app on the Apps Store)

## ACCESS INTO CLASSES

At Alert Level 2 and with a case in our community recently there will be extremely limited access into classrooms for parents and family members.

Please avoid entering the class unless you are a parent of

- a New Entrant in Room 4 or 5
- a newly enrolled child starting school or
- Your child is upset and needs you to help settle them into the class.

To come in you need to ask the teacher before coming in, wear a mask inside and stay for no more than 5 minutes. Beyond this time if a child is not settled then they can be settled outside the room.

## VACCINATION LETTERS COMING HOME FOR OVER CHILDREN OVER 12

This week a letter will be going home with all children who are aged 12 years and over asking for vaccination information. As a school we are now required under the Education and Training Act 2020 Schedule 25, Clause 3 to collect this information for a school register. Please note if the information is not provided this will be recorded as "information not returned" on the register. Further detailed information will be included in the letter outlining use, privacy etc.

## SCHOOL BUSES

- Children over 12 years old are required to wear a mask on buses.

## SOCIAL DISTANCING

- If you do need to come on-site please do not gather outside classes in large groups - stay 2m apart and arrive just prior to bell times and leave straight away.

## CHILDREN UNWELL

- If your child is **unwell** then they need to **stay at home**. They can return once they are symptom-free.

## EMERGENCY CONTACTS

- Please **update your details (phone number, addresses etc) and emergency contacts** if they have changed with the school office. If you are unsure please check these are correct. You can ring 06 3049007 or email [office@greytown.school.nz](mailto:office@greytown.school.nz)



### UPDATE TO Alert Level 2 at Greytown School

<p><b>SCHOOL IS OPEN</b></p>	<p>If you are sick, stay at home! Ring the office to let them know.</p>	<p>Wash your hands with soap or sanitise regularly. Sneeze and cough into your elbow.</p>
<p>Staff, contractor, tutors and parent volunteers working on site must be vaccinated before they can enter the school site for work (Public Health Order - Vaccinations - 2021)</p>	<p>Parents and families MUST sign in and scan in at the Tracing tables before coming on site.</p> <p>All parent helpers must sign in at the office with proof of vaccination before assisting or entering a classroom or going on an EOTC trip.</p>	<p>Parents and families need to social distance 2m from others in the school grounds unless they are in your bubble.</p>
<p>School lunches on Wednesdays and Fridays will continue</p>	<p>Parents are to stay out of classes unless they are required by the teacher to settle a child quickly and if so they wear a mask inside.</p>	<p>Masks on school site are recommended however not compulsory.</p> <p>Masks to be worn on all public and school buses if children are over 12.</p>

**QUICK VISUAL** - This will be on Facebook.

Yours sincerely

Patrice O'Connor  
Principal of Greytown School  
Greytown School

Jane Cooper  
Board Chairperson of